

# BUILD your CAREER

while building strong municipalities



## Municipal Internship Program for Administrators

### Who:

We're looking for recent post-secondary graduates who are interested in pursuing a career in local government. All disciplines are welcome. If you will have completed a degree or diploma by May 2012 (or have graduated within the last two years), you're eligible to apply.

### What:

We're offering a 12-month experience as an intern in an Alberta municipality where you will have the opportunity to learn about local government, to develop as a professional, and to embark on a rewarding career in municipal management. You'll receive a salary and continuing education opportunities while contributing to your host community and developing an extensive network of municipal professionals.

### Where:

You will live in a dynamic community and work with a dedicated team of municipal staff who are willing to support your training and development. Municipalities from across Alberta will be hosting interns in the coming year. Towns, municipal districts, counties, villages and cities are all part of the program, so opportunities are widespread across the province. The host municipalities for the 2012 program will be posted on our website in December 2011.

### When:

Internship placements begin in May 2012 and run for a 12-month period, until April 2013. Interviews will occur in February and March 2012.

The deadline to apply for the 2012/13 program is **January 27, 2012.**

### Why:

#### Opportunity and Adventure

Research indicates that within the next six years, 55 per cent of municipal managers will have retired. From writing bylaws, driving a back hoe, working in a recreation centre, preparing tax notices, repairing water main breaks and working with peace officers, the career opportunities abound for enthusiastic, highly trained and dedicated individuals.

#### Meaningful and Rewarding

Municipal administration is a diverse and challenging career field. Whatever your degree or area of interest, you will likely find a great career opportunity in the municipal field.

#### Personally Fulfilling

Most public servants will tell you that they find their jobs rewarding. This is particularly true of municipal employees who often work directly with the public. This program will help you make those connections. As one of our former interns, Kristen, says: "I graduated with my degree looking for practical experience at a level in the public sector where I could positively impact the wellbeing and future of my local community. I found this opportunity in the Municipal Internship Program."

### How:

For more information on the Municipal Internship Program for Administrators and how to apply, visit our website at:

[www.municipalaffairs.alberta.ca/ms/internship](http://www.municipalaffairs.alberta.ca/ms/internship)

If you wish to contact Internship Program staff at Alberta Municipal Affairs by phone, please call **780-427-2225**, or toll-free in Alberta at 310-0000, then dial 780-427-2225.



**Government  
of Alberta** ■  
Municipal Affairs