

**SCHEDULE A-2**

**Confirmation of Commitment by Owner  
and by Registered Professional of Record**

See Section 2.6 of the Alberta Building Code

To: The *authority having jurisdiction*

Date: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
Address

\_\_\_\_\_  
Postal Code

**Re: Design and Field Review of Construction for the following project**

\_\_\_\_\_  
Name of project

\_\_\_\_\_  
Address

\_\_\_\_\_  
Legal description

The *owner* has retained a *registered professional of record* for  architecture,  structural engineering,  mechanical engineering,  electrical engineering,  geotechnical engineering to coordinate the *design work* and *field reviews* required for this project.

The *registered professional of record* shall coordinate the *design work* and *field review* for that component of the project for which the *professional of record* is responsible in order to ensure the design will comply with the Alberta Building Code (ABC).

The *owner* and the *registered professional of record* have read and understood Parts 1 and 2, especially Section 2.6, of the ABC.

The *owner* and the *registered professional of record* acknowledge their responsibility to notify the *authority having jurisdiction* should the *registered professional* cease to be retained by the *owner*.

The *owner* understands that should the *registered professional of record* cease to be retained at any time during construction, work on the portion of the project for which the *registered professional* is responsible will cease until such time a new *registered professional of record* is retained, and a new letter in the form set out in Schedule A-2 is filed with the *authority having jurisdiction*.

The *registered professional of record* is a *registered professional* as defined in the ABC.

Schedule A-2 - Continued

<b>Registered Professional of Record</b>	<b>Owner</b>
_____ Signature	_____ Signature
_____ Date	_____ Date
Note: affix seals over signature	
I, _____, have signed on behalf of	I, _____, have signed on behalf of
_____ Firm	_____ Firm
_____ Name	_____ Name
_____ Address	_____ Address
_____ 	_____ 
_____ 	_____ 
_____ Postal Code	_____ Postal Code

- Note:
1. This letter must be submitted before issuance of a *building* permit.
  2. In this letter the words in italics are defined in the Alberta Building Code.
  3. This letter must be signed by the *owner* and the *registered professional*. If signed by an agent, a letter of appointment must be attached. If the *owner* is a corporation, the letter must be signed by a signing officer of the corporation and the signing officer must set forth their position in the corporation.
  4. The term “substantially comply” is used in *field review* because a *registered professional* does not supervise the actual construction.
  5. The *constructor* is responsible for safety of the public and workers at the *project* site.

The Alberta Building Code defines a *registered professional* to mean

- a) a person who is registered or licensed to practice as an architect under the Architects Act, or
- b) a person who is registered or licensed to practice as a professional engineer under the Engineering, Geological and Geophysical Professions Act.