

NOTICE - ELECTRICAL PERMITS

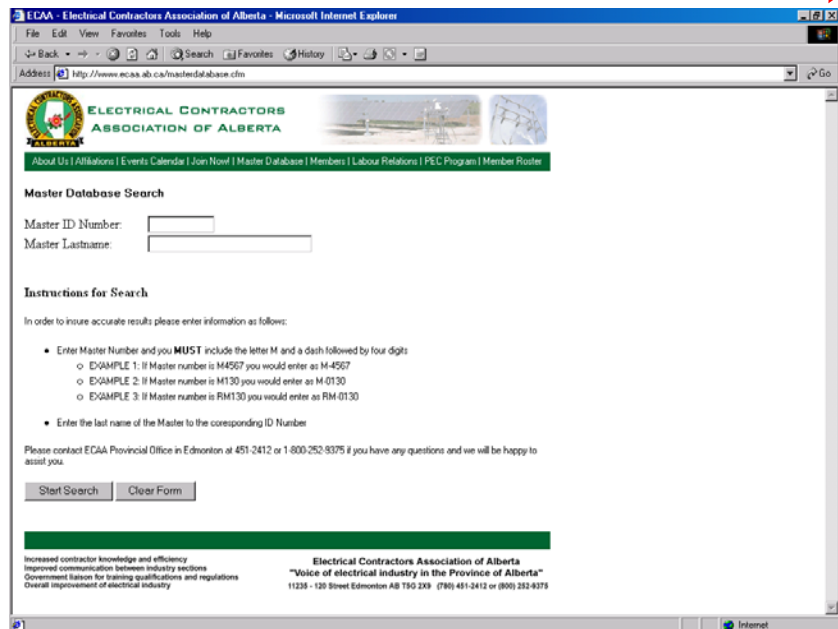
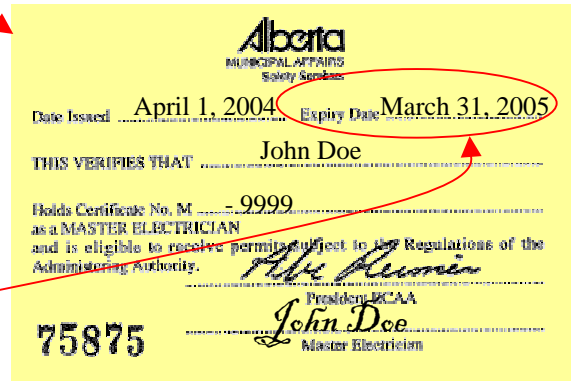
June 2004

VERIFYING APPLICANT ELIGIBILITY TO OBTAIN ELECTRICAL PERMITS

Section 29 of the *Certification and Permit Regulation* outlines the conditions for which permits can be issued in the electrical discipline. Where a certified person (e.g., master electrician, restricted master electrician or rural wireman) is required to take out a permit, Section 9 of the regulation allows the permit issuer to request the applicant produce evidence of eligibility.

To guard against permits being obtained under false pretence and where the identification of the applicant is in doubt, permit issuers should follow these guidelines.

- Request the appropriate identification (ID) card to verify certification.
- Verify the applicant's signature with another piece of signed ID (e.g. driver's license, VISA, MasterCard, etc.).
- When the permit application is faxed in, it should be accompanied with a fax of the applicant's certification ID along with other signed ID for verification.
- Check to see if the certificate is expired.
- In the case of the Master Electrician, certification ID may not be required. The Master Electrician number can be verified in the Master Electrician Database at: <http://www.ecaa.ab.ca/masterdatabase.cfm> or you can call the Electrical Contractors Association of Alberta at 1-800-252-9375. If you suspect the application is being made under false pretence, the applicant's signature should be verified as above.
- When a 3rd party is providing the permit information on behalf of the applicant, the permit issuer may wish to verify that the applicant has authorized the process. (*Note: The Permit still requires the applicant's signature.*)



If you require further information on Permits or the *Certification and Permit Regulation* please contact Safety Services at:

- Toll Free: 1-866-421-6929
- E-mail: safety.services@gov.ab.ca
- Website: <http://www.municipalaffairs.gov.ab.ca/ss>



SAFETY CODES COUNCIL

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