MUNICIPAL GOVERNMENT ACT

DETERMINATION OF POPULATION REGULATION

 Alberta Regulation 63/2001

With amendments up to and including Alberta Regulation 189/2010

Office Consolidation

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Alberta Queen’s Printer
5th Floor, Park Plaza
10611 - 98 Avenue
Edmonton, AB T5K 2P7
Phone: 780-427-4952
Fax: 780-452-0668
E-mail: qp@gov.ab.ca
Shop on-line at www.qp.alberta.ca
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Note

All persons making use of this consolidation are reminded that it has no legislative sanction, that amendments have been embodied for convenience of reference only. The official Statutes and Regulations should be consulted for all purposes of interpreting and applying the law.
Interpretation

1(1) In this Regulation, “official census” means, in respect of a municipal authority, an official count, conducted in accordance with section 3, of the total number of individuals whose usual residence is in that municipal authority.

(2) For the purposes of this Regulation, “usual residence” is determined in accordance with the following rules:

(a) a person can have only one place of usual residence;

(b) a person’s usual residence is the place where the person lives and sleeps and to which, when the person is absent from it, the person intends to return;

(c) a student who

(i) is in attendance at an educational institution within or outside Alberta,

(ii) temporarily rents accommodation for the purpose of attending an educational institution, and

(iii) has family members who are usually resident in Alberta and with whom the student usually resides when not in attendance at an educational institution.
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is deemed to reside with those family members;

(d) the usual residence of a person who has been in an
institution, such as a correctional institution or hospital,
for less than 6 months is deemed to be the person’s usual
place of residence before the person entered the
institution.

AR 63/2001 s1;17/2006

Determination of population

2  For the purposes of the Act, the population of a municipal
authority is the population determined under section 4.

When census must be conducted

3(1) A municipal authority that wishes to conduct an official
census must do so in the period starting on April 1 and ending on
June 30 of the same year.

(2) The Minister may determine the manner in which an official
census must be conducted.

(3) A municipality must choose as a census date a date within the
time period referred to in subsection (1) that is either

(a) the date on which enumeration begins, or

(b) a date prior to enumeration.

AR 63/2001 s3;17/2006

Duty to submit results

4(1) On completing an official census, the municipal authority
must submit the results, in the form set out in the Schedule, to the
Minister before September 1 of the year in which the census is
conducted.

(2) If the results are accepted by the Minister, those results, subject
to subsection (4), constitute the population of that municipal
authority.

(3) If no official census has been conducted in a year or the results
of an official census are not submitted to the Minister within the
time set out in subsection (1) or are not accepted by the Minister,
the Minister may use whatever information that is available to
determine the population of the municipal authority.

(4) If the municipal authority changes its boundaries after June 30
in a year in which it has conducted an official census, the Minister
may require the municipal authority to update the results of the
census and to submit the updated results to the Minister in the form set out in the Schedule.

Population of Municipality of Crowsnest Pass

4.1(1) Notwithstanding section 4, for the purpose of the determination of population under section 6 of the Police Act, the area of the Municipality of Crowsnest Pass, instead of being treated as an entity, shall be treated as if it were the following 6 separate areas:

(a) the following 4 former municipalities as they existed as of January 1, 1979, being the date of their amalgamation as the Municipality of Crowsnest Pass:
   (i) the Town of Blairmore;
   (ii) the Town of Coleman;
   (iii) the Village of Bellevue;
   (iv) the Village of Frank;

(b) the part of former Improvement District No. 5 that was included in the Municipality of Crowsnest Pass as of January 1, 1979;

(c) the part of former Improvement District No. 6 that is now included in the Municipality of Crowsnest Pass, as it existed as of January 1, 1996, being the date of its amalgamation with the Municipality of Crowsnest Pass.

(2) For the purpose of reporting population to the Minister under this section, the form set out in the Schedule may be adapted to list separately the population of each of the 6 areas referred to in subsection (1).

(3) This section ceases to apply when the population attributed under subsection (1) to any of the areas referred to in subsection (1)(a), (b) or (c) exceeds 5000.

Lloydminster official census

5 The official census for the City of Lloydminster must relate only to the portion of that City that is in Alberta.

Repeal

6 The Determination of Population Regulation (AR 371/94) is repealed.
Expiry

For the purpose of ensuring that this Regulation is reviewed for ongoing relevancy and necessity, with the option that it may be repassed in its present or an amended form following a review, this Regulation expires on January 31, 2013.

Schedule

In the matter of the Determination of Population Regulation

CANADA  )  I, (name)  (occupation)
PROVINCE OF ALBERTA  )
TO WIT  )  of  (address)

MAKE OATH AND SAY:

1  That I am the (Designated Officer) of the municipality of ________________________________

1.1  That the date chosen as the official census date for this municipality was the ____ day of _____________, 20__.

2  That an official census completed on the ____ day of ____, 20__ discloses that the total number of individuals whose usual residence is in this municipality is ___ (total population) ___.

or

2  That an official census updated on the ____ day of ____, 20__ discloses that the total number of individuals whose usual residence is in this municipality is ___ (total population) ___.

SWORN before me at ___________ )
in the Province of Alberta )
this ____ day of _____________ )
20___. )  (Designated Officer)

A Commissioner for Oaths,
Notary Public, or Justice of the Peace in and for the Province of Alberta

AR 63/2001 s7;17/2006;189/2010