



Assessment Services
15th floor, Commerce Place
10155 – 102 Street
Edmonton, Alberta T5J 4L4
Canada
Telephone 780-422-1377
Fax 780-422-3110

January 31, 2014

Attention: Municipal Administrator

Dear Municipal Administrator:

**Re: Stakeholder Meetings with Linear Property Assessment
2013 Assessment Year/2014 Tax Year**

In previous years we have invited you to attend one of our information sessions with other stakeholders (municipalities and tax payers) on the new assessment of linear property for the tax year and the process. This year, outside of a possible change in your inventory, the only change for the 2014 tax year is the *Assessment Year Modifier*¹ as it is affected by the annual rate change. This year, we would like to try to provide more of an individual approach to assist you.

You are hereby invited, and indeed encouraged, to contact me or any one of my advisors on the attached contact list to arrange a meeting to discuss the linear property assessment process. We could meet with you and include any of your staff as well. We can also prepare a presentation for your council. These meetings or presentations could answer questions such as:

- What happened to my linear property assessment this year?
- Could you provide the impact of the linear assessment in my municipality and the province for the last 3-5 years?
- What are the changes to the Assessment Year Modifier over the last 3-5 years and how does it affect my municipality?
- How do you work with the linear property assessment information?

Often, these presentations are helpful prior to setting municipal tax rates. We have limited spaces between February and May, so I encourage you to contact us as soon as possible. We have committed this time period to provide assistance to municipalities prior to tax time. I would like to assure you however, the Linear Property Assessment team is available throughout the year for discussions, meetings or presentations. I look forward to hearing from you.

Yours truly,

ORIGINAL SIGNED BY CHRISTINE RISLING

Ms. Christine Risling, AMAA
Director, Linear Property Assessment Unit

Attachment

¹ The Assessment Year Modifiers are listed in table 1.01 of the *2013 Alberta Linear Property Assessment Minister's Guidelines*. You can obtain a copy of this document at the following website www.municipalaffairs.alberta.ca, then by selecting Municipalities & Communities/Property Assessment and Taxation/Legislation

Staff Contact List

Linear Property Assessment Unit January 2014

Type of Linear Property	Contact Person	Contact Information
Cable Distribution Undertakings	David Imrie	David.Imrie@gov.ab.ca 780-427-1688
Electric Power Generation	Brenda Therrien	Brenda.Therrien@gov.ab.ca 780-422-8357
Electric Power – Transmission and Distribution	David Imrie	David.Imrie@gov.ab.ca 780-427-1688
Gas Distribution	Shanna McConnell	Shanna.McConnell@gov.ab.ca 780-427-1688
Telecommunication Carriers	David Imrie	David.Imrie@gov.ab.ca 780-427-1688
Wells/Pipelines	Shanna McConnell	Shanna.McConnell@gov.ab.ca 780-427-1688
General	Christine Risling Director, Linear Property Assessment	Chris.Risling@gov.ab.ca 780-422-8414