

Alberta Municipal Affairs Tank Site Remediation Program

Application process for owners in the Underground Petroleum Storage Tank Site Remediation Program

Owners Applying for Further Funding

1. Complete, sign and submit an application indicating the request is for an additional grant, up to a maximum of \$50,000, to conduct further remediation work.
2. Read, sign and attach the Information Management Policy Statement form.
3. The program office will review the application for eligibility and advise the applicant of the outcome.

Owners Applying for Reimbursement

1. Complete, sign and submit an application indicating the request is for reimbursement, up to a maximum of \$50,000, for excess funds spent on eligible remediation work.
2. Include supporting invoices and proof of payment (e.g. copies of both sides of cheques used for payment).
3. Read, sign and attach the Information Management Policy Statement form.
4. The program office will review the application and supporting documents for eligible costs and advise the applicant of the outcome.
5. If approved, the current owner's eligible expenses will be reimbursed first, and previous owners who completed eligible remediation work may apply for any unallocated funds.

Small Retail Owners

As with funding under the Underground Petroleum Storage Tank Site Remediation Program, owners who own more than one site are not eligible for the maximum grant per site. Instead, the maximum funding these owners can receive per site under the new program is subject to the following sliding scale:

<u>Number of Sites Owned</u>	<u>Maximum per Site*</u>
2	\$45,000
3	\$40,000
4	\$35,000
5	\$35,000

*Amount of the grant is based on the number of sites owned and not on the number of grant applications submitted. For example, an owner of five sites who submits applications for two sites will only be eligible to receive \$35,000 per site.



Tank Site Remediation Program Additional/Reimbursement Grant Application

Site No. _____
(Enter the number that was assigned to you)

I / We, the undersigned, would like to apply for:

an additional grant, up to a maximum of \$50,000, to conduct further eligible remediation work

OR

reimbursement, up to a maximum of \$50,000, for funds that I / we spent in excess of the maximum previous program grant on eligible remediation work

on my / our site, legally and municipally described as:

Lot	Block	Plan			
LSD		Section	Twp	Range	W of M

If an incorporated entity, affix corporate seal in presence of authorized signing officers below.

Authorized Signing Officers

1. _____
Signature of Owner

Print Name and Title

Date (month/day/year)

1. _____
Signature of Witness

Print Name and Title

Date (month/day/year)

2. _____
Signature of Owner

Print Name and Title

Date (month/day/year)

2. _____
Signature of Witness

Print Name and Title

Date (month/day/year)

This information is being collected for the purposes of determining eligibility, administration and evaluation of the Tank Site Remediation Program. For more information contact the Manager, Tank Site Remediation Program, 16th Floor, Commerce Place, 10155 – 102 Street, Edmonton AB T5J 4L4, toll-free at 1-866-833-3300.

INFORMATION MANAGEMENT
POLICY STATEMENT

Any information that is provided to Municipal Affairs as part of the application process for the Tank Site Remediation Program is subject to the Freedom of Information and Protection of Privacy Act.

If the application for the program is approved, any information that is submitted to Municipal Affairs or created through this program will be publicly available upon request. Information related to applicants that are not eligible will be subject to the disclosure provisions set out in the Freedom of Information and Protection of Privacy Act.

I have read and acknowledge that I understand the terms and conditions related to the eligibility for the program and how information will be handled.

Signature of Applicant

Date

Print Name